Minutes - Board of Directors Meeting  
North Carolina Association of Cooperative Extension Secretaries  
Ramada Inn  
Nags Head, NC  
September 14, 1978

The Board of Directors of the North Carolina Association of Cooperative Extension Secretaries met September 14, 1978 at the Ramada Inn, Nags Head, N.C. Erma Williamson, President, presided and thanked all present for being so cooperative with her and all their help during her tenure as President.

Those attending:

- Erma Williamson, President
- Betsy Crews, 1st Vice President
- Betty Penland, Acting 2nd Vice President
- Nancy Payne, Secretary
- Katherine Gillam, Treasurer
- Linda McMullen
- Elizabeth W. Weaver
- Donna Kirkman
- Pamela Ginn
- Kathy Hussey

Erma informed the board of the attempt of Frances O'Neal to help get the Extension secretaries in South Carolina organized. Frances will be meeting with them September 28.

There were no Honorary or Associate members to be approved by the board this year.

President Erma reminded the board of the state newsletter - all materials for it are to be sent to the chairman of the Public Relations Committee by May 15 of each year.

Three applications were reviewed for the Scholarship Fund from the Western District. The board considered all three and the recipient was Carol Taylor, Murphy, NC. The treasurer will write the check and send to the President to be sent to Miss Taylor along with a letter from the association.

Pam Ginn, President SE District, ask that the association please send a get-well card to Katherine Chase who has been very ill. Ms. Chase was the 1975 state president. Erma will take care of the card.

The meeting adjourned.

Respectfully submitted,

Nancy C. Payne,  
Secretary NCACES 1978